



NOTIFICATION OF CHANGE OF NAME OF A PUBLIC BENEFIT ORGANIZATION

PART 1: IMPORTANT NOTES TO BE READ BEFORE COMPLETING THE FORM

1. Changes shall only take effect after approval by the Authority.
2. All notifications must be accompanied by reserved name, the minutes of the meeting where it was resolved to change the organization's name, duly signed by the directors of the organization.
3. You will be required to explain the reasons for the changes to your name.
4. You shall be required to notify the public that you have changed your name by publishing the change in at least one newspaper with national circulation.
5. The amended constitution should accompany the notification.

PART 2: NOTIFICATION OF CHANGE OF NAME

To the Director
Public Benefit Organizations Regulatory Authority
P.O. Box 44617 – 00100
NAIROBI.

We the Directors of.....hereby give notice in accordance with the provisions of Section 8(8) of the Public Benefit Organizations Act, 2013 and Regulation 31 (1) of the Public Benefit Organizations Regulations, that the organization intends to change its name:

From

To

	NAMES OF REGISTERED OFFICIALS	DESIGNATION	SIGNATURE
1.		Chairman	
2.		Secretary	
3.		Treasurer	
4.		Board Member 1	
5.		Board Member 2	

Date signed _____